

**Whitebridge Apartments**

4002 Whitebridge Drive Greenville NC 28590

(252)-756-9181

Email : [manager@whitebridgeapts.com](mailto:manager@whitebridgeapts.com)

**MAINTENANCE REQUEST FORM**

Date \_\_\_\_\_

Tenant Name: \_\_\_\_\_

Apartment Number: \_\_\_\_\_

Maintenance Request: (please be as detailed as possible)

\_\_\_\_\_  
\_\_\_\_\_

Do you have any pets? \_\_\_\_\_

Is it a caged animal? \_\_\_\_\_

If not caged, you must either be present, have the animal kenneled, or shut into a room away from where the maintenance needs are. Please indicate how your pet will be taken care of. \_\_\_\_\_

Please understand that if our maintenance man enters your apartment and the pet is unattended or not properly locked up, your request will not be taken care of at that time. It is YOUR responsibility to take care of your pets, not ours.

Thank you for your request. Please understand that certain requests must take priority over others. We will get to you as soon as possible.